

**MINUTES OF MEETING
DP1
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the DP1 Community Development District held a Regular Meeting on May 23, 2023 at 11:00 a.m., at the Grand Cypress Apartments, 125 Big Cypress Drive, St. Johns, Florida 32259.

Present were:

Bobby Bennett	Chair
Lucas Hildebrand	Vice Chair
Melissa Yuhas	Assistant Secretary
Logan Cahoon	Assistant Secretary

Also present were:

Daniel Rom	District Manager
Jonathan Johnson (via telephone)	District Counsel

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Rom called the meeting to order at 11:02 a.m. Supervisors Bennett, Hildebrand, Yuhas and Cahoon were present. Supervisor Webb was not present.

SECOND ORDER OF BUSINESS

Public Comments

There were no public comments.

THIRD ORDER OF BUSINESS

Administration of Oath of Office to Elected Supervisors, Bobby Bennett [SEAT 1], Lucas Hildebrand [SEAT 2] and Logan Cahoon [SEAT 5] (the following to be provided in a separate package)

Mr. Rom, stated that the Oath of Office was administered to Mr. Bennett, Mr. Lucas and Mr. Cahoon before the meeting. All were already familiar with the following:

A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees

- B. Membership, Obligations and Responsibilities
- C. Financial Disclosure Forms
 - I. Form 1: Statement of Financial Interests
 - II. Form 1X: Amendment to Form 1, Statement of Financial Interests
 - III. Form 1F: Final Statement of Financial Interests
- D. Form 8B: Memorandum of Voting Conflict

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2023-01, Canvassing and Certifying the Results of the Landowners’ Election of Supervisors Held Pursuant to Section 190.006(2), Florida Statutes, and Providing for an Effective Date

Mr. Rom presented Resolution 2023-01 and the results of the Landowners’ Election, as follows:

Seat 1	Bobby Bennett	146 votes	4-Year Term
Seat 2	Lucas Hildebrand	146 votes	4-Year Term
Seat 5	Logan Cahoon	145 votes	2-Year Term

On MOTION by Mr. Cahoon and seconded by Ms. Yuhas, with all in favor, Resolution 2023-01, Canvassing and Certifying the Results of the Landowners’ Election of Supervisors Held Pursuant to Section 190.006(2), Florida Statutes, and Providing for an Effective Date, was adopted.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2023-02, Designating Certain Officers of the District, and Providing for an Effective Date

Mr. Rom presented Resolution 2023-02. Ms. Yuhas nominated the following slate:

Chair	Bobby Bennett
Vice Chair	Lucas Hildebrand
Assistant Secretary	L. Kelly Webb
Assistant Secretary	Melissa Yuhas
Assistant Secretary	Logan Calhoon

Assistant Secretary

Daniel Rom

No other nominations were made. Prior appointments by the Board for Secretary, Treasurer and Assistant Treasurer(s) remain unaffected by this Resolution.

On MOTION by Ms. Yuhas and seconded by Mr. Cahoon, with all in favor, Resolution 2023-02, Designating Certain Officers of the District, as nominated and Providing for an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2023-03, Approving a Proposed Budget for Fiscal Year 2023/2024 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date

Mr. Rom presented Resolution 2023-03. He reviewed the proposed Fiscal Year 2024 budget, highlighting any line item increases, decreases and adjustments, compared to the Fiscal Year 2023 budget, and explained the reasons for any changes.

The following change was made:

Page 1: Delete footnotes

On MOTION by Mr. Bennett and seconded by Mr. Hildebrand, with all in favor, Resolution 2023-03, Approving a Proposed Budget for Fiscal Year 2023/2024, as amended, and Setting a Public Hearing Thereon Pursuant to Florida Law for August 22, 2023 at 11:00 a.m., at the Grand Cypress Apartments, 125 Big Cypress Drive, St. Johns, Florida 32259; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date, was adopted.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2023-04, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2023/2024 and Providing for an Effective Date

Mr. Rom presented Resolution 2023-04. The following change was made to the Fiscal Year 2024 Meeting Schedule:

DATE: Change "May 28" to "May 21"

On MOTION by Mr. Hildebrand and seconded by Mr. Cahoon, with all in favor, Resolution 2023-04, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2023/2024, as amended, and Providing for an Effective Date, was adopted.

EIGHTH ORDER OF BUSINESS

Consideration of Resolution 2023-05, Adopting Certain Amendments to the District's Record Retention Policy; Addressing Conflicts and Severability; and Providing for Severability and an Effective Date

Mr. Rom presented Resolution 2023-05. Mr. Earlywine stated that his this updates the CDD's records retention policy based on recently passed legislation allowing for electronic documents to serve as official records; although the hard copy versions can still be retained.

On MOTION by Mr. Cahoon and seconded by Mr. Bennett, with all in favor, Resolution 2023-05, Adopting Certain Amendments to the District's Record Retention Policy; Addressing Conflicts and Severability; and Providing for Severability and an Effective Date, was adopted.

NINTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of April 30, 2023

Mr. Rom presented the Unaudited Financial Statements as of April 30, 2023.

On MOTION by Mr. Bennett and seconded by Mr. Hildebrand, with all in favor, the Unaudited Financial Statements as of April 30, 2023, were accepted.

TENTH ORDER OF BUSINESS

Approval of Minutes

- A. August 23, 2022 Public Hearing and Regular Meeting
- B. November 15, 2022 Landowners' Meeting

On MOTION by Mr. Cahoon and seconded by Ms. Yuhas, with all in favor, the August 23, 2022 Public Hearing and Regular Meeting and November 15, 2022 Landowners' Meeting Minutes, as presented, were approved.

ELEVENTH ORDER OF BUSINESS

Staff Reports

- A. **District Counsel: Kutak Rock LLP**
There was no report.
- B. **District Engineer: Prosser, Inc.**
There was no report.
- C. **District Manager: Wrathell, Hunt and Associates, LLC**
 - **0 Registered Voters in District as of April 15, 2023**
 - **NEXT MEETING: August 22, 2023 at 11:00 AM**
 - **QUORUM CHECK**

TWELFTH ORDER OF BUSINESS

Board Members' Comments/Requests

There were no Board Members' comments or requests.

THIRTEENTH ORDER OF BUSINESS

Public Comments

There were no public comments.

FOURTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Cahoon and seconded by Mr. Hildebrand, with all in favor, the meeting adjourned at 11:19 a.m.



Secretary/Assistant Secretary



Chair/Vice Chair