**MINUTES OF MEETING**
**DP1**
**COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the DP1 Community Development District held a Public Hearing and Regular Meeting on August 27, 2024 at 11:00 a.m., at the Grand Cypress Apartments, 125 Big Cypress Drive, St. Johns, Florida 32259.

**Present were:**

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| Lucas Hildebrand | Vice Chair |
| Melissa Yuhas | Assistant Secretary |
| Logan Cahoon | Assistant Secretary |
| Jamie Loughry | Assistant Secretary |

**Also present:**

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| Daniel Rom | District Manager |
| Kristen Thomas | Wrathell, Hunt and Associates, LLC |
| Joe Brown (via telephone) | District Counsel |

**FIRST ORDER OF BUSINESS** **Call to Order/Roll Call**

Mr. Rom called the meeting to order at 11:02 a.m.

Supervisors Hildebrand, Yuhas, Cahoon and Loughry were present. Supervisor Bennett was not present.

**SECOND ORDER OF BUSINESS** **Public Comments**

No members of the public spoke.

**THIRD ORDER OF BUSINESS** **Public Hearing on Adoption of Fiscal Year 2024/2025 Budget**

**A. Proof/Affidavit of Publication**

This item was included for informational purposes.

**B. Consideration of Resolution 2024-07, Relating to the Annual Appropriations and Adopting the Budgets for the Fiscal Year Beginning October 1, 2024, and Ending September 30, 2025; Authorizing Budget Amendments; and Providing an Effective Date**

Mr. Rom presented Resolution 2024-07. He reviewed the proposed Fiscal Year 2025 budget, highlighting any line item increases, decreases and adjustments, compared to the Fiscal Year 2024 budget, and explained the reasons for any changes.

**On MOTION by Mr. Cahoon and seconded by Ms. Loughry, with all in favor, the Public Hearing was opened.**

No affected property owners or members of the public spoke.

**On MOTION by Mr. Cahoon and seconded by Ms. Loughry, with all in favor, the Public Hearing was closed.**

**On MOTION by Ms. Yuhas and seconded by Mr. Hildebrand, with all in favor, Resolution 2024-07, Relating to the Annual Appropriations and Adopting the Budgets for the Fiscal Year Beginning October 1, 2024, and Ending September 30, 2025; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.**

**FOURTH ORDER OF BUSINESS** **Consideration of Fiscal Year 2024/2025 Funding Agreement**

Mr. Rom presented the Fiscal Year 2025 Funding Agreement.

**On MOTION by Mr. Cahoon and seconded by Ms. Yuhas, with all in favor, the Fiscal Year 2024/2025 Funding Agreement, was approved.**

**FIFTH ORDER OF BUSINESS** **Consideration of Goals and Objectives Reporting [HB7013 - Special Districts Performance Measures and Standards Reporting**

Mr. Rom presented the Memorandum explaining the new requirement for special districts to develop goals and objectives annually and develop performance measures and standards to assess the achievement of the goals and objectives. Community Communication and Engagement, Infrastructure and Facilities Maintenance, and Financial Transparency and Accountability will be the key categories to focus on for Fiscal Year 2025. He presented the Performance Measures/Standards & Annual Reporting Form developed for the CDD, which explains how the CDD will meet the goals.

Discussion ensued regarding the Goals and Objectives, access to CDD documents, a local records office, etc.

**On MOTION by Ms. Yuhas and seconded by Mr. Cahoon, with all in favor, modifying the location of the Local District Records Office to Grand Cypress Apartments, 125 Big Cypress Drive, St. Johns, Florida 32259, was approved.**

Mr. Brown recommended including a Resolution reflecting the change in the location of the Local District Records Office on the next agenda for ratification.

**On MOTION by Mr. Hildebrand and seconded by Mr. Cahoon, with all in favor, the Goals and Objectives and the Performance Measures/Standards & Annual Reporting Form, were approved.**

**SIXTH ORDER OF BUSINESS** **Presentation of Annual Financial Report for the Fiscal Year Ended September 30, 2023, Prepared by Berger, Toombs, Elam, Gaines & Frank (to potentially be provided under separate cover)**

**A. Consideration of Resolution 2024-06, Hereby Accepting the Audited Financial Report for the Fiscal Year Ended September 30, 2023**

This item was deferred to the next meeting.

**SEVENTH ORDER OF BUSINESS** **Acceptance of Unaudited Financial Statements as of July 31, 2024**

> **On MOTION by Mr. Cahoon and seconded by Ms. Loughry, with all in favor, the Unaudited Financial Statements as of July 31, 2024, were accepted.**

**EIGHTH ORDER OF BUSINESS** **Approval of April 23, 2024 Regular Meeting Minutes**

> **On MOTION by Ms. Yuhas and seconded by Mr. Hildebrand, with all in favor, the April 23, 2024 Regular Meeting Minutes, as presented, were approved.**

**NINTH ORDER OF BUSINESS** **Staff Reports**

**A. District Counsel: Kutak Rock LLP**

**B. District Engineer: Prosser, Inc.**

There were no District Counsel or District Engineer reports.

**C. District Manager: Wrathell, Hunt and Associates, LLC**

- **UPCOMING MEETINGS**
  - **November 19, 2024 at 2:00 PM [Landowners' Meeting]**
  - **May 27, 2025 at 11:00 AM [Regular Meeting]**
    - **QUORUM CHECK**

**TENTH ORDER OF BUSINESS** **Board Members' Comments/Requests**

There were no Board Members' comments or requests.

**ELEVENTH ORDER OF BUSINESS** **Public Comments**

No members of the public spoke.

**TWELFTH ORDER OF BUSINESS** **Adjournment**

**On MOTION by Mr. Cahoon and seconded by Ms. Loughry, with all in favor, the meeting adjourned at 11:19 a.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

___________________________________
Secretary/Assistant Secretary

___________________________________
Chair/Vice Chair